

2021 RISK ASSESSMENT – GOLD RUSH EXCURSION

Ref.	Hazard	Consequence Rating	Likelihood Rating	True Risk	Control Measures	Residual Risk
1	Excessive heat and UV exposure	Minor – first aid treatment	Possible	L	<ul style="list-style-type: none"> The township is well treed providing many areas of shade Undercover areas for some activities Water drink taps are central Schools are instructed to ensure students have hats, sunscreen and drinking water with them upon arrival; reiterated during verbal instructions onsite from staff. Drink breaks inserted throughout the program on extremely hot days 	L
2	Slips/trips/falls in the gold rush grounds	Minor – first aid treatment to Major – extensive injuries	Likely	M to H	<ul style="list-style-type: none"> Tracks and township regularly inspected and maintained Paths are clearly delineated from scrub Pink lines painted on the ground, trees etc to indicate exclusion zones and unremovable hazards (e.g. half-exposed boulders) Areas restricted to teachers/staff are clearly marked/barricaded Out-of-bounds is clearly taped Schools are instructed to advise students to watch their step; reiterated during verbal instructions onsite from staff with 'walking only' rule. 	M
3	Extreme weather conditions/ falling trees or tree branches	Minor – first aid treatment To Major – extensive injuries	Unlikely	L to M	<ul style="list-style-type: none"> Weather conditions monitored by staff Forecast extreme weather conditions are monitored; schools are contacted prior to visit if extreme weather conditions are forecast; site is closed at times of extreme weather Problem trees identified, monitored and lopped as per assessed risk 	L
4	Access or falls into water bodies	Minor – first aid treatment	Unlikely	L	<ul style="list-style-type: none"> Students to be supervised by teachers/parent helpers at all times Water bodies are out-of-bounds; physical barricades are in place where practicable; access is not permitted at any time All water bodies within the 'goldfields' have shallow edges, minimising risk of 	L

					drowning and assisting in easy rescue	
5	Insect bites / stings Reaction to flora	Minor – first aid treatment To Moderate – medical treatment	Possible	L to M	<ul style="list-style-type: none"> • Insect repellent is recommended and should be supplied by school • Students to remain on paths and activity areas at all times, not in the scrub • Students are instructed to wash hands throughout the day • Teachers are asked to notify staff of any students with known allergies to bees etc. 	L
6	Student injured by horses	Minor – first aid treatment To Severe	Rare	T to M	<ul style="list-style-type: none"> • Without a rider horses are confined to a yard with physical barricades • Outside of the horse yard, horses are controlled by experienced riders • Horses are trained and conditioned to the program • Students are advised through verbal instructions on the day that they are to stay clear of horses. 	L
7	Students bitten / stung by snakes and spiders	Minor – first aid treatment To Major – extensive injuries	Possible	L to M	<ul style="list-style-type: none"> • Staff members to be first aid trained and have access to first aid kit; teachers are advised to bring their own first aid kit also • Township is regularly maintained to remove 'homely' areas for snakes • Tracks are maintained to ensure clear visibility and distance from scrub • No rock-turning at any time; reiterated through verbal instructions given by staff to students on the day • Students are advised upon arrival of safe behaviour if sight a snake 	L
8	Students injuring themselves or others during tent-making and role plays	Minor – first aid treatment To Moderate – medical treatment	Possible	L to M	<ul style="list-style-type: none"> • Students are under the constant supervision of teachers/parent helpers and staff • Students handle general store tools in small groups of <10 • Tent-making is conducted in open area with sufficient space for handling of poles • Students are instructed prior to and throughout the activities to handle equipment/props safely 	L

***Risk Ratings** – True risk is the assessed uncontrolled risk. Residual risk is the risk that may still be left after control measures are implemented. Risk is assessed as ‘L’ – Low; ‘M’ – Moderate; ‘H’ – High; and ‘E’ – Extreme using a Risk matrix. All control measures are regularly monitored and reviewed for effectiveness.

***First Aid** – Senior first aid trained staff are on the goldfields at all times and have access to centrally located first aid kits.

***Emergency Preparedness** – Staff will direct student groups to evacuation point in case of an emergency. Evacuation point is the Township Welcome Sign. Students must follow the directions given by staff in the case of emergency. Evacuation plan is located in teacher morning tea area. Fire-fighting equipment is located in the general store and bakery.

We are following the Outdoor Recreation Activity Providers Industry Covid safe plan.

COVID-SAFE RISK ASSESSMENT

Hazard	What is the harm that the hazard could cause?	What is the likelihood that the harm would occur?	What is the level of risk?	What controls are currently in place?	Are further controls required?
Risk of transmission of COVID-19	Staff or visitors catching COVID-19 (could result in serious illness or death).	Low to high, depending on number of cases in local area	Moderate - the consequences may range from minor to severe	<ul style="list-style-type: none"> -Cleaning and disinfecting in accordance with guidance from Safe Work Australia and public health authority. -Frequently touched surfaces including benches, taps, bins and props have all been identified for regular cleaning. Props that cannot be cleaned (i.e. paper role play money) to be rotated -Physical distancing –Staff will verbally remind visitors to maintain social distancing and carry a measuring stick to visibly demonstrate 1.5m. The spacious outdoor setting will allow staff and visitors to maintain social distancing -Alcohol based hand sanitiser is also available and signs are displayed on appropriate use. -Hand washing facilities are available near toilets and eating areas. Posters on hand washing are prominent at hand washing facilities -All paperwork passing from visitors to staff or vice versa to be placed in a cleanable plastic folder. Where feasible, paperwork to be completed prior to the excursion and sent via email -All workers have been educated and trained in the control of covid19 infection to workers, and the management 	

				<p>of unwell staff and participants.</p> <ul style="list-style-type: none"> -Gloves are to be used when handling cooked damper. Tongs to be used by teachers to hand confectionary to students -Government signage (hand washing etc) is printed and displayed in prominent locations onsite -Briefings are provided to schools around covid19 risk management, including unwell participants to stay home, physical distancing, personal hygiene and an attendance register to be held for 56 days, keep adult helpers to a minimum i.e. only essential parent helpers to attend -Ensure that people from different groups are not mingling and groups will wait to give way so others can pass if there is a need to use common pathways -Staff will remind students to keep their hands away from their faces (particularly eyes, nose, and mouth) throughout the day, especially after sanitising 	
Persistent use of hand sanitiser	Dermatitis Illness due to consumption Discomfort due to contact with eyes	Moderate, staff/visitors may not have used hand sanitiser regularly before	Moderate, effected individuals may have a significant reaction	<ul style="list-style-type: none"> -Hand wash facilities are available as an alternative to hand sanitiser -Staff will remind students to keep their hands away from their faces (particularly eyes, nose, and mouth) throughout the day, especially after sanitising 	<ul style="list-style-type: none"> -Ask staff if they have a history of dermatitis or allergy to alcohol -Rinsing of eyes may be necessary